

# Educational Resources Unlimited, LLC

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**Barbara T. Posner, M.A.**

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**Marcia A. Kramer, M.A.**

Thank you for inquiring about the services of Educational Resources Unlimited. We look forward to working with you. Your child's welfare is our most important concern. Please review the enclosed materials:

- Our services and fee schedule
- Consultant and client responsibilities agreement
- A release of information form giving us permission to discuss your child's needs with educational and mental health professionals and to share them with schools and programs under consideration
- Our brochure which tells you a little about who we are

## **HOW TO GET STARTED WITH EDUCATIONAL RESOURCES UNLIMITED**

**Prior to our initial interview, please send us the following (we prefer it sent electronically) if they are available:**

- ✓ psychoeducational testing
- ✓ relevant mental health reports
- ✓ hospital records
- ✓ school report cards for the last two years
- ✓ IEP/504 plan
- ✓ a photograph of your child

After reviewing the files, we will contact you to schedule an hour and a half consultation. The purpose of the consultation is to understand your needs and to decide on the most appropriate services. ***If we decide to continue with school placement, one-half of the applicable fee is due as well as the three signed forms. The remaining fees are due before actual school or program options are discussed.***

If you have any questions, please contact our office at (914) 232-4000. Again, thank you for contacting Educational Resources Unlimited. As parents who have had to make difficult decisions regarding our own children's education, we are well aware of the trust you are putting in our firm.

We look forward to working with you.