Educational Resources Unlimited, LLC
Barbara T. Posner, M.A.
Myrna K. Harris, M.Ed., CAS
Marcia A. Kramer, M.A.

CONSULTANT and CLIENT RESPONSIBILITIES AGREEMENT

This agreement is effective as of _____ between Educational Resources Unlimited and the named responsible parties for services rendered for the benefit of _____ (student).

Consultant Responsibilities:

- Meet with student and family to determine needs
- Review and assess student's academic and psychological record
- Speak with professionals including teachers, administrators, therapists, psychiatrists, counselors, speech language and other therapists
- Observe student in present educational setting if possible
- Assess need for additional testing
- Provide school/program options
- Guide responsible party through application process
- Communicate regularly with responsible party and school/program to monitor student's progress
- Facilitate transition between programs/schools

Client Responsibilities:

- Disclose student's academic and psychological evaluations and history, report cards, standardized test results, and any disciplinary actions including arrests or other dealings with law enforcement authorities
- Schedule and make school visits
- Communicate with current schoolteachers and administrators regarding Educational Resources Unlimited inquiries
- Complete and mail applications
- Monitor status of applications
- Notify of enrollment intentions
- Fully participate in school or program's family curriculum
- Notify program to release student information to Educational Resources Unlimited

_____

Signature Date Print Name

_____

Signature Date Print Name